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6th November 2017

Dear Parent/Carer,

**Year 11 Mock Examinations and Subject Based Assessments
Monday 4th December – Tuesday 19th December 2017**

Attached you will find a copy of the Year 11 Mock Examination and Subject Based Assessment Timetable. The mock examinations will be sat in the Sports Hall and will follow strict examination rules and regulations.

Students will be required to be in school, in correct uniform, during the mock examination week either sitting their exam or attending normal timetabled lessons. Students who do not have an examination after lunch will be expected to attend their normal timetabled period 6 lesson.

All students will be required to be in school during the last week of term, either at a Subject Based Assessment day or attending normal timetabled lessons.

Can you please have a look at the timetable with your child and ensure that they are prepared for each examination. The minimum equipment required for each examination is as follows:

- A clear pencil case
- A black ink pen
- A pencil
- A ruler
- A rubber
- A calculator if the paper/subject requires one

They can bring a bottle of water into the examination, but the wrapper will need to be removed. No other items are allowed into the examination venue.

The mock examinations will be run as if they were the student's real GCSE examinations and therefore it is good practice to get into the habit of what is required for the examinations.

If you have any questions, or require any further information, please do not hesitate to contact me. My direct line number is: 020 8331 3036.

Thank you very much for your support.

Yours faithfully,

Steven Fyfe
Assistant Headteacher