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29 April 2022

Dear Parents and Carers

Visit to Buckingham Palace

We would like ----- to accompany Ms. Phillips and Ms. De Tscharner Vischer for a special evening with The PTI (Professional Teaching Institute) at The Royal Collection, Queen's Gallery, Buckingham Palace on Monday 23 May.

The PTI works in primary and secondary schools in England and Wales and provides a national network for collaboration and the sharing of best practice. We have been invited to attend as Thomas Tallis has been involved with the PTI for eight years and Carolyn Roberts, our Head, is their national Co-Director.

The students will have the opportunity to view rare examples of Japanese art and design as well as meeting with fundraisers for the PTI.

We will leave school at 15:30 and take the 132 bus to North Greenwich Station, from there taking the Jubilee Line to Green Park. We will have dinner before making our way to Buckingham Palace for 18:30. The event finishes at 20:00 and we aim to back at school by 21:00.

We will cover the cost of dinner but please ensure students have an Oyster card with them for their travel.

I hope you agree that this is a valuable experience. Please sign and return the slip below to me as soon as possible.

Best wishes

A handwritten signature in black ink, appearing to read 'Sarah Phillips', written over a light blue rectangular background.

Sarah Phillips

Curriculum Leader Art

Please return the completed permission slip to Ms Phillips

Name of Trip: **Visit to Buckingham Palace**

Name of Student:

Tutor group:

Please tick the correct column	Yes	No
I give permission for my child to participate in the above-named trip.		
I give permission for the teacher in charge to authorise any urgent medical treatment.		
My child has a medical condition (details below) which may affect them on this trip.		
I wish to collect my child from school upon return at 21:00		
I give permission for my child to make their own way home from school		
I give permission for my child to make their own way home from Green Park		

Emergency contact number:

Signature of parent or carer:

Date: