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Dear Parents and Carers

I am very much looking forward to the year ahead and the many exciting challenges it will present. One of the first jobs of the year is the distribution of Locker Keys. You may remember that this year we are hoping to streamline the process.

If your child would like a school locker you will need to make a payment of £5.00 via WisePay. When you login to your WisePay account, look for "Donations" and select "Locker Key Deposit". Locker keys will then be issued over the next few weeks in Year Group order, beginning with Year 7 on Monday 19 September. Locker keys will only be issued to students who have paid their deposit on WisePay. When issued, the Locker Key number will be recorded electronically in the students SIMS file, and they will keep this key until the end of Year 11. At the end of Year 11, deposits will be returned to all students who return their locker key. If a student loses their locker key during this time, and wishes to have a new key issued, a further £5.00 deposit will need to be paid via WisePay.

If you have any further questions about the issuing of locker keys or WisePay please contact the main school office.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shaun Brown', written in a cursive style.

Shaun Brown  
Deputy Headteacher