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March 2017

Dear Parents and Carers

You are invited to our **Year 9 Parents' Evening** on **Wednesday 29 March 2017** which will run from **3.45pm to 6.45pm**.

We expect all parents and carers to attend this very important evening. This is a valuable opportunity for you to discuss ways in which you can support your child to achieve their true potential. Please bring your child with you.

Please be advised there are no areas for parking on site (except for disabled parking).

The school uses an online appointment booking system, which is part of INSIGHT. This allows you to choose your own appointment times with teachers. Appointments can be made from **9:00am on 8 March 2017** until **3:00pm on 29 March 2017**. Should you experience any difficulties with this booking system please contact Mr S Odd **by email at sodd@thomastallis.org**.

Any appointments needing to be made after this date should be directed to the individual teachers.

Please book your appointments through INSIGHT. A short guide on how to add appointments is available to view on the INSIGHT website.

Please remember to make a note of, or print out, your appointments.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mickael Brunoir', is written over a light blue rectangular background.

Mickael Brunoir
Head of Year 9