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Dear Parent/Carer,

Remote Learning information for students in Year 11 until face-to-face teaching resumes.

Until we all return to school, students should be following their usual timetable with live lessons calendared into this time. All lessons which appear on a student's usual timetable will be delivered through Microsoft Teams, as long as staffing allows. This means that students should still be working for the equivalent time they would usually be when attending school. Students are also expected to login to their Tutor Group team at 8.40am, where their tutor will be on hand to answer any questions. If any students have external Btec exams in this time, they should attend school to complete these.

While learning remotely, wherever possible we would ask for students to be given a quiet space in which to work, a pen and paper and access to a device which will allow them to take part in live lessons. These lessons and resources can be accessed through laptops, tablets or phones. Alternatively, we do have some work packs for those without access to technology which can be collected from school. If you are having problems with accessing technology or need a work pack, please email twilliams@thomastallis.org.uk and we will endeavour to help.

Remote Learning

Learning resources have been placed on each of your child's subject Teams on Microsoft Teams. These can be accessed by downloading the Microsoft Teams app to a phone or tablet or through the school [website](#):

Click on the Microsoft Office link: 

Your child should then login using their school email and password.

On the left-hand side, when you scroll down, a Teams icon will appear:



If the student clicks on the Teams icon, each class Team will appear. If the student clicks on a Team, there are remote learning resources to be found in either the General or Remote Learning channel under the files tab. These are clearly labelled by week and your child should work through the resources according to their usual timetable unless they have a live lesson at this time. Live lessons can be seen and accessed through the calendar option. Please encourage your child to follow their usual timetable using the resources provided and to follow our acceptable use of IT protocol. Expectations for behaviour during live lessons closely replicate those during face-to-face teaching. This means the chat function must be used appropriately and any comments should only refer to the online teaching and learning.

Independent Learning

Independent Learning will continue to be set through Insight, which can also be accessed through the school [website](#) or by downloading the Insight app:

inquisitive • collaborative • persistent • disciplined • imaginative

Click on the Insight icon:



Your child should login using their school username e.g. 20KS20 and password. They can then view the tasks which have been set and complete these as they would do normally. These tasks can then be shown to staff when they return to school, emailed to teachers or uploaded through Microsoft Assignments.

If you are unable to login to the above sites please contact helpdesk@thomastallis.org.uk. Further information about our remote learning provision can be found on the website on our [education at home page](#), or if you have any further questions please do not hesitate to contact me.

Yours sincerely,

Katherine Walsh
Assistant Headteacher (Teaching and Learning)