

**Governors’ Resources Committee 2017-18**

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| 1  10 Oct | 1. Monitoring Report 2. Numbers on Roll 3. Scheme of Delegation 4. Pupil Premium and Early-Catch-up update 5. Pay Policy 6. HR report – staffing issues and sickness absence 7. Premises and Health and Safety 8. Trips and Visits | Policies to Agree   * Code of Conduct * Pay Policy * Charging and Remission |
| 2  14 Nov | 1. Monitoring Report 2. Voluntary Funds Audit 3. Update on internal audit action plan 4. Financial procedures 5. Financial implications of teacher appraisal 6. HR report – staffing issues and sickness absence 7. Premises and Health and Safety 8. Trips and Visits | Policies to Agree   * Recruitment and Selection * Safer Recruitment * Single Central Record * Probationary Period * Teacher Appraisal |
| 3  9 Jan | 1. Monitoring Report 2. Business Continuity and Emergency Planning 3. Review of HR policies 4. Website 5. HR report – staffing issues and sickness absence 6. Premises and Health and Safety 7. Trips and Visits | Policies to Agree   * Business Continuity and Emergency Planning * Capability * Disciplinary * Grievance * Absence Management |
| 4  27 Mar | 1. Financial Value Standards 2. Projected Outturn 3. Budget preparation and funding announcements 4. Debt and asset write-offs 5. Pupil premium and Early Catch-up update 6. HR report – staffing issues and sickness absence 7. Premises and Health and Safety 8. Trips and visits | Policies to Agree   * Debt Management Policy * Maternity/Paternity * Parental Leave * Flexible Working |
| 5  22 May | 1. Budget approval 2. Benchmarking 3. Asset Registers 4. Review of Charging, Data Protection, FOI and Governors’ Allowances policies 5. HR Report – staffing issues and sickness absence 6. Premises issues and Health and safety 7. Trips and Visits | Policies to Agree   * Data Protection * IT Policy and Social Media * E-Safety * Freedom of Information |
| 6  12 June | 1. Outturn 2. Review of Health and Safety, Access and all premises-related policies 3. Review of Safeguarding Policy (duty shared with Govs’ Pastoral Committee) 4. Staff Training Report 5. HR report – staffing issues and sickness absence 6. Premises and Health and Safety 7. Trips and Visits | Policies to Agree   * Health and Safety * Accessibility Plan * Third Party lettings/arrangements * Safeguarding policy |