

AGM (ONLINE) CHAIR & TREASURERS REPORT FOR FINANCIAL YEAR 2019/20

Thomas Tallis Parent, Teachers and Friends Association (PTFA)

Charity Number | 281939

3RD NOVEMBER 2020

AGM Agenda 3rd November 2020



- 1. Introductions & Apologies for absence
- 2. Minutes of previous AGM
- 3. Chair's report
- 4. Financial report
- 5. Election of committee
- 6. Other business
 - a. Community Garden
 - b. School uniform 2nd hand uniform
 - c. Events/Ideas
 - d. Date of next meeting.

This years report is obviously very different from previous years as our ability to run school community events was, and still is, restricted by Covid-19. However, we continued to uphold our charities commitment to provide a social link between home and school and to raise some funds along the way to enhance our kids learning and in the process we have raised more that ever before!



Before Covid changed the face of things as we know it, we managed to run our trade mark **QUINGO** (Quiz & Bingo) event and even though we had reduced attendance based on previous years, we still managed to raise a profit of **£251** which was raised in aid of the Tallis Community and outdoor learning space.

Sadly the plans for the Outdoor Learning building which was part of last years plans, have unfortunately been postponed due to missing out on some much needed grant money but the PTFA aims to support this should it get the go ahead in the future.

But in true PTFA style we luckily had other things on the go that still meant that we continued to raise ever needed funds and provisions for the kids at Tallis. Our online fundraising platforms continue to bring in a steady flow of money allowing the school community to showing us their support when they shop online by grabbing FREE donations from retailers and giving it straight to the Tallis Kids.



Easyfundraising - amount shown is total since we began. Sadly we have only gained 14 new supporters this year and we have 79 supporters who have signed up but never used it so we really need help in spreading the word.

Easysearch is a fundraising version of Google/Yahoo/Bing etc. minimal funds raised so need to spread the word.

Smile Amazon is new to the Tallis online platforms so do choose us when you shop via smile.amazon.co.uk instead of the normal site.



By March, Covid-19 was upon us. Plans for other events were dashed and instead our attention and efforts were immediately diverted to finding a way to support many of our pupils affected by limited or no access to Technology to learn from home.

This is where **TECH for TALLIS** was born!

Within a matter of months our Tallis Community had achieved something amazing.

Not only did we raise a fantastic £4720 via our gofundme campaign to purchase new devices (which is still going strong) but the 'Donate a device' side of the campaign resulted in us receiving 22, 2nd hand laptops from Tallis families which were speedily prepared by our amazing IT department and passed on to students in need, with Yr 10, Yr 13 and SEN students being helped first. These devices are currently on loan and will return to the PTFA to be reallocated to the next generation of students who require them when the current students move on to pastures new.

Enormous thanks to everyone who supported us with special thanks to the Tallis IT Team who worked miracles to help prepare the devices at a time when they were literally pushed to the limit assisting students and teachers with their new online education.



email ptfa@thomastallis.org.uk to donate a device and head to gofund to donate to the campaign

By March, Covid-19 was upon us. Plans for other events were dashed and instead our attention and efforts were immediately diverted to finding a way to support many of our pupils affected by limited or no access to Technology to learn from home.

2nd Hand Uniform

We continued our commitment to Reduce, Reuse & Recycle made in last years AGM by keeping uniform out of landfill. We knew that our normal 'Jumble sale' style scheme would be hampered by Covid-19, but it didn't stop us. Instead, we set up an online pop up shop with a live stock list allowing parents to see what had been donated and what was up for grabs. Parents kindly adhered to the covid-19 washing and packaging guidelines and some much needed uniform has helped many families that later relied upon us more than ever due to problems with the supply chain with our uniform supplier. The 2nd hand uniform scheme had £199 in donations before the end of term with a further £625 being raised between Aug and Sept 2020. We still have a good stock of good quality 2nd hand uniform left which can be requested via: https:// www.thomastallisschool.com/second-hand-uniformscheme.html and is also providing a supply of back up uniform for school staff to allocate to pupils when needs arise.



CLICK to find out about this scheme

One off & Monthly donations

We are also very grateful to families who have given One off donations or have set up a monthly standing orders. Donations such as these are a great way for supporters to help our cause when they have limited time to be directly involved in fundraising. This year we have raised £170 via this method and we hope to invite more families to choose this option if they are willing and able.

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Gift aid (Email version to copy and paste)

Dear Treasurer/Gift Aid Secretary of
Thomas Tallis Parent Teach and Friends Association

I would like Thomas Tallis PTFA (Charity no. 117825) to treat all gifts of money or donations of goods made from the date of this declaration, in the future and in the past four years as Gift Aid donations until I notify you otherwise.

Yes, I am a UK taxpayer and I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Full Name:

Address

Moneys raised for other charities

We also had a successful Macmillan Coffee morning in September 2019 raising £106.20



Overview of accounts

Below is an outline of money that has been raised, passed on to the Tallis and where it has been put to good use: For more details see our full Treasurers report document (copy on the next slide)

Main Fundraisers of 2019/20	
• QUINGO Profit	£251.00
• TECH for TALLIS	£4,315.00
• 2nd Hand Uniform	£199.00
Easyfundraising (approx.)Other platforms not yet transferred	£780.00
Other (Standing order/D/D's)	£170.00

Monies passed to Tallis 2019/20	
What did Tallis spend the funds o	n?
 Purchase of 27 new laptops 	£4500.00
Community Garden	£1,000.00
• Terracycle recycling (Pens)	£200.00

^{*} See the Business Directors report for more info



Cash funds this year end

1,513

No (if any) 1178258

CC16a

Receipts and payments accounts

For the period	Period start date	-	Period end date
from	01/08/2019	То	31/07/2020

Section A Receipts and	payments				Section D Statement	f access and lies	allition of th	o and of the	poriod	
Committee on pro-	Unrestricted	Restricted			Section B Statement o	i assets and ilai	onnues at ti		<u> </u>	
	funds	funds	Total funds	Last year				Unrestricted	Restricted	Total
	to the nearest £	Categories	Details		funds	funds	funds			
A1 Receipts					D4 Cook fronts	Greenwich & Bexley Credit	Union	to nearest £	to nearest £	to nearest £
					B1 Cash funds		Onion	160		160
Fundraising events		- :				Triodos		383		383
Quingo Games Night	- :	459	459	662 135		PayPal		2,892	1,513	4,405
Tech4Talis		4,720	4,720	133					1,010	
Donations	170		170	100		Cash float		90		90
Pre-worn uniform sales	199		199			easyfundraising				
easyfundraising	780		780	553						
Interest earned	3		3			Tota	l cash funds	3,525	1,513	5,038
Sub total (Gross income for	1,152	5,179	6,331	1,449		(agree balances with re-		OK	OV	
AR)	1,142	5,115	4,100	3,110			account(s))	Fund to which	Amount due	When due
A2 Asset and investment sales,	1					Details		liability relates	(optional)	(optional)
(see table).					B5 Liabilities			The state of the s	· ·	Copulation
,					Do Elabilities	December to Talks		Took 4 Tollo		
						Payment to Tallis		Tech4Tallis	500	03/08/2020
Sub total						Payment to A Elder		Tech4Talis	64	03/08/2020
						Payment to Tallis		Outdoor	1,000	08/09/2020
Total receipts	1,152	5,179	6,331	1,449		r symetric to raise		CONSTON	1,000	00/03/2020
					1		I	1 1		
A3 Payments										
Quingo expenses		208	208	321	Signed by one or two trustees on	Signature	. 1	Print	Mama	Date of
Games Night expenses				14	behalf of all the trustees	Signature	·	Pilit	Name	approval
Other	23		23	59						
Parentkind Membership/Insurance	127		127	122		1	I			
Garden project expenditure		4245		64						
Tech4Talis	200	4,315	4,315 200			1	I			
TerraCycle Waste Box	200		200	- :			I			
Sub total	350	4,523	4,873	579						
Sub total	***	1,000	1,010	0.0	l					
A4 Asset and investment	1				Restricted funds:	Opening balance	Income	Expenditure	Closing balance	
			0			01/08/2019			31/07/2020	
purchases, (see table)					1	01/00/2019			31/0//2020	
					Outdoor space	857	251		1,108	
Sub total		-			Tech4Tallis		4720	-4315	405	
						857	4971	-4315	1,513	
Total payments	350	4,523	4,873	579						
					ı					
Net of receipts/(payments)	802	656	1,458	870						
A5 Transfers between funds										
A6 Cash funds last year end	2,723	857	3,580	2,710						

Excerpt from Business Report by Chery Campbel Business Director (* See separate document for the full report)

Sustainability

Sustainability featured on the school plan for the 2019/20 school year. Out of this a sustainability plan was formulated and put in place.

The plan outlined the vision for sustainability at Thomas Tallis, which is to move away from individual projects and develop a method of delivering a whole school impact - incorporating Curriculum, Environment and Culture.

Successes in the area of sustainability include:

- Installation of a Teracycle waste bin, paid for by the PTFA, that facilitates the collection of pens. Pens are typically classified as a hard to recycle item.
- Re-establishment of community garden project with named member of staff as lead person
- Water no longer provided in school in disposable plastic bottles
- Access to water dispensers in canteens
- Audit of curriculum to identify where sustainability features on the curriculum
- Inclusion of specific sustainability targets within specification for new catering contract. Targets are around food sourcing, plastic use and waste management.

The points discussed that are still outstanding are:

- Establishment of sustainability budget
- Provision of refillable water bottles to staff and pupils
- Installation of textile bin
- Installation of crisp packet recycling bin

Presently, work to produce a recycling strategy to share with G4S and work on the feasibility of being able to deliver this is in progress

Ideas for fundraising

As with most schools, we have come under some financial strain due to Covid-19 but are still looking at measures we could put in place to normalise some of our new routines without too much compromise of our commitment to sustainability.

Ideas currently are around replacing water fountain spouts with bottle filler spouts and around looking into facilities for outdoor handwashing. We have also rolled over the suggestion of providing branded, refillable water bottles.

Our Aims going forward

Our Aims...

- Increase Easyfundraising and Amazon Smile supporters to 200 +
- *Increase Monthly donations via standing orders/direct debits.
- *To secure some 'Match Funding' from businesses/ corporations within the Parent/Friend community
- *To engage with all diversities within our school community to ensure we are representing all.
- To start up a Tallis Community Hub to champion and support projects and business within our parent cohort.
- *To continue to work and support the school with initiatives that the PTFA feel will benefit the majority and that fall within our constitution.

Our Aims...

+To set up smaller working groups for

BAME

Online fundraising platforms
Environment and Sustainability
2nd Hand uniform scheme

Thanks

Thanks to everyone who has helped this last year to keep things going in such a strange time.

Special thanks must be given to Kathy Moss who, as one of the initial PTFA members (even before we were a registered charity) is hoping to step down and help guide a new volunteer in the role of Treasurer and to Mette Pedersen who has been our Secretary since the PTFA charity formed over 5 yrs ago. They have been instrumental in the success of the PTFA and will be greatly missed. Thanks to Mr Tom Willliams for agreeing to continue in his role as Teacher Trustee. I am happy to continue in my role as Chair but would welcome a Vice Chair to assist and prepare for succession planning.

Report produced by Angie Elder - Chair of Tallis PTFA

Thomas Tallis School community garden 2020 and a plea for bees

In December 2019, the community garden was little more than a few empty, half rotten raised beds filled with weeds. There was very little biodiversity on the site bar a few stray pollinators looking for a quick meal and slugs. In place of an abundance of wildlife, there was an abundance of litter and debris. Rotten pallets, buckets, pots and Dorito packets called the garden 'home'.









Upon taking over the community garden project, the aims and objectives were redefined. The aims of the garden were to:

- Provide a hub for local wildlife, particularly insects, amphibians and birds.
- Provide a space in which children can tangibly engage and learn about the natural world.
- To engender a culture of sustainability in the school culture and ethos.

The community garden aims to be a cross-curricular resource: a model for the sciences and geography, a supplier for technology and a source of inspiration for the arts. Achieving these aims is a multiyear project. However, I am pleased with the progress made this year.

Our first task was the somewhat symbolic one of planting saplings. The saplings chosen were choice favourites among pollinators, mammals and birds. These were crab apples, rowans, pussy willows and hazel. Tree guards were also built to avoid either deliberate or accidental damage. These saplings will take many, many years to develop and will be coppiced to not deprive the orchard of light (more on that shortly!). Unfortunately, the pussy willow saplings died. A soaking wet winter, rainless spring and scorching summer may have had something to do with that. At this point, the garden was still quite a miserable sight indeed.



The next task was to repair and rejuvenate the raised beds. Many of these were half rotten and falling apart, so the mundane but necessary task of reassembling them was first priority. Years of neglect had also allowed the soil levels to drop and erode. With the help of a number of students in years 7 and 8, we cleared the vegetation in these beds, added a bit more drainage and filled them with new topsoil. The topsoil we went for was a more expensive blend, but one which paid and will continue to pay dividends in the quality of yields.

It was at this point that the world spiralled out of control and time seized exist. With the lockdown in place, I was able to reach a number of major milestones which would have otherwise taken a very long time to reach. Chief among these were: creating woodchip paths) around the beds for structure and future interplanting, creating several micro-habitats to attract native insects, amending soil previously damaged by leaking sandbags (why there were there to begin with I am still not sure) for future planting, building various planters and compost/leaf mould bins (five and counting!) and other less-than-eventful, routine tasks such as guttering and tending produce (tomatoes, cucumbers, onions, carrots, potatoes, runner beans, cabbage, cauliflower, courgettes and broccoli being this year's harvest. Unfortunately, no one was around to buy these).









The real task of conservation gardening is not to bring in as many 'pollinator friendly' or similarly 'good for bugs' branded products but to work with what is already on site. Our job is not to shape or mould the natural world as to how we see fit but to gently steer what is already native to the garden to reach its full potential. A key example of this is the wildflower meadow. Creating a meadow from scratch is a laborious and often unworthwhile investment as its main benefactors are pollinators, which are hardly the most fussy of groups to begin with. Far more practical and useful from a wildlife perspective is to let the grass grow and see what is already there (and there is always more than expected!). This was exactly the laissez-faire approach taken in the community garden and it paid dividends. Dandelions, yarrow, wild carrot, teasles, clover, bird's foot and oxe-eye daisies were all ready in the waiting for their time in the sun. Cutting this back in September, raking the grass to deprive the soil of nutrients and a dash of yellow rattle will only ensure the same next year and provide even more space for flowers amongst the grass and other species.

The progress made has been reflected in an increase in biodiversity noted in the garden. Below is a table outlining some of the species of birds and insect I have noted. Of especial note are lesser stag beetles (a still declining species of beetle), a kestrel and numerous butterflies. Also attached are a few choice photos of insets taken onsite.

Birds	Insects		Arachnids	Mammals
Kestrel	Butterflies	Brimstone	Woodlouse spider	Fox
Robin		Red admiral	Several orb weavers	Field mouse
Blackcap		Holly blue	Harvestmen	
Parakeet		Small white	Wolf spider	
Starling		Small heather		
Blackbird		Comma		
Magpie		Small copper		
		Jersey tiger moth		
		Peacock		
		Painted lady		
	Dragonflies	Male chaser		
		Southern hawker		

	Beetles	Lesser stag	
		Chafer beetle	
		Churchyard beetle	
		Ground beetle	
		Several ladybird species	
	Bees	Honey	
		Red tail bumblebee	
		Ash mining bee	
		Small copper	
		Leaf cutter	
	Molluscs	Leopard slugs	
		Garden slugs	
		Garden snail	
	Wasps	Ruby tailed	
		Cuckoo	

Over the next year, there are three main ambitions for the garden. These are:

- To build a pond
- To plant a small apple orchard.
- To build an apiary of two honey bee hives

The first task for the Autumn is to build a pond and bog area, roughly ten feet by ten feet. A pond is a must for any wildlife garden. Water attracts a number of insects and amphibians: water boatmen, pond snails, dragonfly nymphs, horse leeches, newts, toads, frogs, visiting birds, mammals (hopefully hedgehogs!) among many more. I was lucky enough to get 26 granite boulders for free, leaving only the pond liner, beech pebbles and various aquatic and marginal plants for purchase. Ponds are an amazing educational resource, allowing children who may otherwise have very limited contact with the natural world access to a teeming habitat.

As we approach the winter and trees enter their dormancy, the next task will be to plant an apple orchard. The apple orchard will serve a number of functions: it will fill a large space in the garden that would otherwise go unused, provide habitat and food for over 200 species and, of course, give us apples! An apple orchard will provide some much needed nectar and pollen for our pollinators while the apples themselves will provide a valuable winter food source for birds, mammals and invertebrates. My current leaning is toward semi-dwarf MM106 trees which grow to about fifteen feet with Braeburn, 'discovery' and cox's pippin dessert varieties being top of the list. With these trees and 5m spacing, we will have space for 8-9 trees.

Toward May-July, the focus will be on bees. A number of primary schools have introduced bee keeping into their curriculum with great success. Charlton Manor particularly has made a fantastic job. Bees are the unsung heroines of our lives, directly pollinating 1/3 of the food we eat! Keeping bees onsite requires a number of measures being in place: a cage to prevent access by stray children, suits and smokers for honey extraction and training for volunteer staff. However, there is bad news. Against popular belief, recent research shows that there are in fact too many hives in London! To be clear: bees are not the issue. The issue is that whilst there is a growing interest in bee keeping (especially 'roof top hives'), there does not appear to be a similar interest in planting the flowers on which bees live. In other words, there are not enough flowers in London to sustain the number of hives, leading to lowered honey production and greater hive loss. It is for these reasons that flowers (chief among which will be our apples) must take centre stage.

All of the above has been leading to my final point: a plea for bees. Following meetings with local bee keepers, I estimate that an apiary of this size and purpose can be up to £1500. Although it pains me to say, honeybees are only one species. As important as they are, they are one among many pollinating species including flies, hoverflies, moths, butterflies, mammals and other species of bee. The flowers, pond and orchards will support these often neglected species. It is my intention to use the £1000 gathered by the PTFA on the orchard, pond and various flower patches. Funding for the apiary must be raised via crowd funding and local donors.