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14 January 2026

Dear Parents and Carers,

Subject: **Year 9 Options Timeline and Process**

This is an exciting time for Year 9 as we begin the process of choosing their Year 10 and 11 Curriculum. This letter covers the details of the Year 9 KS4 option choices process.

Following on from this Wednesday's Options Evening, a varied programme of activities has been organised to make sure that students are fully informed before making their final option choices. Please find below an overview of the programme. When we need your support as parents and carers, this is highlighted in bold.

<i>Date</i>	<i>Event</i>	<i>Details</i>
<b>12 January</b>	Assembly 'The options process'	This will be a live assembly, introducing the options process.
<b>14 January</b>	KS4 Options Evening event, 16:00-17:30	<b>Parents, carers and students are invited to our Tallis Options Evening</b> where you will be able to visit curriculum areas to discuss the courses available with subject specialists and students who are currently studying those courses.  <b>Parents, carers and students will have the opportunity to ask subject specific questions</b> and gain good insight into what is studied, what knowledge and skills your child will learn, and how these will help them in the future.  You will also find out how the options process works and what qualifications your child will leave with, in a presentation given by the Head, Deputy Headteacher KS4, AAHT, KS4 Achievement and Transition and Head of Year. <b>Please attend the presentation.</b>
<b>26 January - 3 March</b>	Subject information presentations	A variety of subject assemblies have been organised for AM registrations. We want to make sure the students fully understand what each course entails.
<b>4 March</b>	Y9 Parents' Evening 15:45-18:30	<b>This is a chance for you and your child to discuss your child's progress. Parents' Evening appointments with your child's teacher can be made via School Cloud.</b>
	Options Form Issued	<b>Parents and carers will be given the Options Form at Parents' Evening</b>
<b>5 March - 17 March</b>	Leadership Group Guidance meetings	The Leadership Group, tutors, Ms Gordon and Mrs Odd, will be conducting group support sessions to help students who need it with their decision-making process. We will be discussing what options interest them, the

		careers they would like to undertake in the future, and offer guidance and support in making the best decisions now to ensure a successful future.
<b>18 March</b>	Deadline for Option Choices	Students have until <b>Wednesday 18 March</b> to complete their choices form and hand it in to their form tutor.

### Other useful information

#### *Website and options booklets*

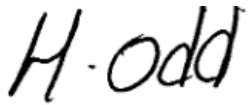
The options booklet is an essential source of information on course content, skills and expectations, as well as potential pathways for each subject area, and will be given out at the Tallis Options Evening. [You can also find the booklet here](#) on the Tallis Choices page of the school website. The webpage is continually updated and includes general advice on how to choose options.

#### *Registration and Tutorial sessions*

In registration, students will have the opportunity to explore and ask questions with their tutor about the wide variety of options available to them. Your child's tutor will be a vital person in guiding your child in this process. Students have already taken part in a PSHCE lesson which focused on life skills, aspirational thinking, career pathways, apprenticeships and world of work.

We hope you found this information helpful, and we look forward to seeing you at the Tallis Options Evening on Wednesday 14 January, 16:00- 17:30.

Yours sincerely,



Heather Odd  
AAHT KS4, Achievement and  
Transition KS4-KS5



Sandra Gordon  
Head of Year



Katherine Rowley-Conwy  
Deputy Headteacher